



## ENTRANCE PERMIT / DAMAGE DEPOSIT APPLICATION FORM

NAME: _____	DATE: _____
CURRENT ADDRESS: _____ _____	PHONE: _____
_____	BLDG. PERMIT #: _____
APPLICATION ADDRESS: _____	R-PLAN #: _____
_____	LOT #: _____
_____	CONCESSION #: _____

### ENTRANCE APPLICATION / DAMAGE DEPOSIT : *(Check appropriate selection)*

- New Entrance Permit (for building permit)
- Culvert Repair/Replacement
- Entrance Widening
- Access for Pool Installation
- Building construction in excess of \$10,000
- Paving Resurfacing

**\*\*For all new Driveway/Entrance Applications, please provide a quick sketch illustrating proposed location\*\***

### APPLICABLE FEES: (as per municipal by-law prescribing miscellaneous fees)

**All applications: must include a \$50.00 inspection fee (non-refundable)**

**New Driveway/Entrance Permit: \$100 application fee (non-refundable)**

**On approval of application: \$2,500.** Refundable Damage Deposit required prior to commencement of work **(for Road/Right-of-Way only, does not permit for any crossing or use of any other public lands or public places)**

**Culvert Installation Cost: \$1,800** per 6 metre culvert and for installations requiring in excess of 6.0 m of pipe the additional fee will be **\$150** for each metre  
**(Size and Length of culvert to be determined by the Township, as per each install)**

**Applicant signature** \_\_\_\_\_ **Date** \_\_\_\_\_

#### TOWNSHIP USE ONLY

**With approval of this Entrance Permit, the owner/applicant agrees that the work will be carried out under the current versions of the Ontario Health & Safety Act, Ontario Traffic Manual and Township Policy & Procedures**

		<b>Entrance Permit Approved By:</b> _____	
<b>Inspection Fee**</b>	<b>\$ 50.00</b>	<b>Culvert Required:</b>	<b>L</b> _____ <b>Dia.</b> _____
<b>New Entrance Application</b>	<b>\$ 100.00</b>		
<b>Culvert Fee **</b>	<b>\$ .</b>	<b>Date of Inspection:</b>	_____
<b>Damage Deposit ***</b>	<b>\$ .</b>		
<b>Total Fee</b>	<b>\$ .</b>		

\*\*Application & culvert fee (1-4-310-0148) \*\*\*Damage deposit: (1-2-023-9711)

If damage deposit collected, scan copy of this form and payment receipt to GL Clerk.

**DAMAGE DEPOSIT**

**PRE-CONSTRUCTION INSPECTION:**

(Pictures to be saved on file) –

P:\01-Public Works\Entrance Permit & Damage Deposit Applications

Inspection By: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Damage Deposit Required:** Y:  N:  Date of Deposit \_\_\_\_\_ Amount \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**POST-CONSTRUCTION INSPECTION:**

(Pictures to be saved on file) –

P:\01-Public Works\Entrance Permit & Damage Deposit Applications

Inspection By: \_\_\_\_\_

Date of Final Inspection \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DAMAGE DEPOSIT RELEASE:**

Amount \$ \_\_\_\_\_ Release from 1.2.023.9711

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Inspector

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Deputy  
Treasurer

\_\_\_\_\_  
Date

Copy to GL Clerk

**ADDITIONAL DETAILS:**