



## POSTING

### WINTER CONTROL OPERATOR

Full-time Temporary, 5 Month Contract (Nov-March)

(Multiple Positions)

***Why Choose Loyalist for Your Next Great Career Opportunity?*** We are in a building phase with new leadership and have a mix of experiences newer and veteran Operators. Our team is evolving within a workplace that values respect and hard work. We also like to have fun while accomplishing great things for our Residents!

*Loyalist Township is committed to reaching our full collective potential as an employer of choice. We offer excellent pay and access to benefits, including a free membership at the Recreation Centre and free counselling services for staff and their families. This could also lead to other opportunities! Service to our community and each other is what we do.*

*Loyalist is a growing community of over 17,000 residents situated on the north shore of Lake Ontario between Greater Napanee and the City of Kingston. The Township is a blend of rural and urban areas with several smaller hamlets throughout, including an island community accessible by ferry. It is an outdoor-lovers dream, with a Great Lake on the doorstep and beautiful Canadian shield lakes and provincial parks minutes away to the north. Next door is the historic City of Kingston, which boasts a lively downtown core right on Lake Ontario, full of excellent restaurants and nightlife offerings. We are also connected to large urban centres by the 401, with the GTA two hours to the west and Ottawa two hours to the east.*

***What do You offer Loyalist as a Winter Control Operator?*** You have a valid DZ license and experience plowing snow in both rural and urban setting. You take pride in a job well done and strive to ensure public safety by keeping our roads and walkways clear. You understand the importance of public service and ensuring safety in all your work. You want to contribute to a team who “gets it done” while gaining valuable work experience.

*If this sounds like a great fit to what you are looking for, we would love to hear from you!*

File No: 202-37 Winter Control Contract  
Hours: 40 per week  
Rate: \$28.31 (\$25.48 during first three months of probation)  
Closing: September 30<sup>th</sup>, 2021 (11:59 P.M.)

A detailed job description is below. Please submit your cover letter and resume using the online form by selecting the apply now button:

**APPLY NOW!**



## **JOB DESCRIPTION**

**POSITION TITLE: WINTER CONTROL OPERATOR**

**DEPARTMENT: COMMUNITY & CUSTOMER SERVICES**

**REPORTS TO: ROADS SUPERVISOR / PARKS & FACILITIES SUPERVISOR**

**CATEGORY: Temporary Full-time - CUPE**

**UPDATED: September 2021**

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### **POSITION SUMMARY:**

This role is an integral part of service delivery to the residents of Loyalist Township and contributes to the achievement of our Strategic Plan. The Operator is assigned responsibilities to operate a variety of the Department's equipment safely and competently. Snow removal duties include operating a variety of machines to plow and sand, including tandem dump trucks, tractors, sidewalk machines, and pickup trucks, et cetera. This position may also provide labour for regular roads maintenance, such as brushing and chipping, flagging during traffic control, sign repair and installation, culvert repair and installation, shoulder work, etc. It may also support the landfill operations. This position will require extensive additional hours beyond the normal working day, particularly during the winter months.

### **MINIMUM QUALIFICATIONS:**

- Ontario Secondary School Diploma or Grade 12 equivalency
- Must possess a valid driver's license, Class "D" with a valid Air Brake endorsement ("Z"), and a satisfactory driver's record, AZ license is considered an asset
- Demonstrated ability to safely and competently operate various types of equipment for winter control and road maintenance
- Experience performing and knowledge of municipal road construction and maintenance practices
- Mechanical experience with basic equipment repairs
- Must have knowledge of the Occupational Health and Safety Act
- Demonstrated ability to work independently, as well as within a team

- Good communication skills, and the ability to be professional and courteous when interacting with the other staff and the public
- Basic computer skills are required
- Ability to work shift work and on-call rotations, as well as required overtime

## **RESPONSIBILITIES:**

### **Road Operations**

- Responsible for operating various types of equipment, including tandem dump trucks, single axle dump trucks, front-end loader, backhoe, sidewalk plows, salting and sanding equipment, and various other equipment
- Responsible for providing labour for various road maintenance activities
- Responsible for performing minor repairs to equipment and assisting the Fleet maintenance mechanic in major repairs
- Perform regular patrols and right-of-way inspections as assigned
- Pick up garbage, brush, fallen tree branches, etc. as necessary
- Provide general maintenance of tractors, trucks and other equipment as assigned

### **Landfill Operations (As Assigned)**

- Responsible for operating and maintaining the landfill, including litter pickup, loading and placement of cover material, road and ditch maintenance, weighing of vehicles, compaction of waste and cover material
- Service landfill vehicles as per their maintenance schedules, and maintain good visual appearance of equipment
- Employees assigned to Violet landfill site are responsible for proper weight ticket issuance and the collection and reporting of tipping fees, maintaining fuel consumption records for each piece of equipment, and balance total consumption with fuel delivered to the site
- Employees assigned to Amherst Island site are responsible to assist with all operations including compaction and covering of waste, collection of recyclable materials, maintenance of site facilities, coordination of monitoring agencies, record keeping, cashiering, including sale of bag tags, receiving tipping fees, preparing and balancing deposits and delivery to Township clerk
- Enforce the disposal by-law restrictions on materials not accepted at the site
- Maintain salvage bins for the sorting of metals, tires, wood chips and other recyclable materials

### **General**

- Must stay current in knowledge and skills
- Responsible to maintain current knowledge of safe operation for each piece of equipment that is requested to be operated, and be familiar with all of the

specific safety devices and procedures for specific equipment, prior to operation

- Responsible as an employee for health and safety, including working safely within requirements of legislation and policies, reporting hazards, and maintaining a safe and clean environment
- Provide services to both internal and external customers in a timely and courteous manner
- Work effectively as part of a team, demonstrating good interpersonal skills, tact, and diplomacy
- May be required to operate independently at remote locations with little supervision
- Other duties as assigned

**WORKING RELATIONSHIPS:**

*Internal:* daily communication with Public Works and Parks staff/supervisor/manager, frequent communication with other Operators, occasional communication with other Township employees, union representatives

*External:* residents, contractors/vendors, external seminar and course providers, external trainers and consultants

**WORKING CONDITIONS:**

- Frequent and regular outdoor work in various and changing weather conditions that include but is not limited to snow, rain, and cold temperatures, and wind
- Extensive additional hours beyond the normal working day required
- Ability to work shifts and on-call rotations
- Occasionally may be required to attend meetings, programs, seminars, events which may take place at differently facilities, requiring travel
- May be operating equipment for long periods (3-4 hours) without a break, and in snow events may operate equipment for the duration of shift with minimal breaks
- Frequent moderate physical exertion and occasional heavy physical exertion
- Work may include locations with exposure to sensory elements including waste materials and smells

*The job description reflects the primary duties and responsibilities of this position and should not be construed to describe in detail all duties and responsibilities of the job.*