



## **JOB DESCRIPTION**

**POSITION TITLE:** BALL HOCKEY INSTRUCTOR (UP TO 2 POSITIONS)  
**REPORTS TO:** RECREATION PROGRAMMER  
**CATEGORY:** TEMPORARY PART TIME  
**UPDATED:** APRIL 2022  
**EMPLOYMENT DATES:** MAY 28TH – JUNE 25TH, 2022  
**HOURS:** 4 HOURS/WEEK, MUST BE AVAILABLE EVENINGS AND WEEKENDS  
**HOURLY RATE:** \$17.63

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### **POSITION SUMMARY:**

Leading this program will focus on the development of specific skills like shooting, passing, stickhandling, and balance. Instructors will use fun games and activities to engage the students, pre-school to youth, to learn and develop the basic hockey skills and participate in scrimmages. The ideal candidate will have experience leading recreational sport programming and an understanding of the game of hockey.

### **EDUCATION, SKILLS, TRAINING:**

- Previous experience working with children in a program/classroom setting
- High school / University / College degree / courses in Concurrent Education, Early Childhood Education or Recreation
- Strong leadership skills
- Good knowledge of ball hockey and/or hockey
- Satisfactory CPIC (Criminal Record Check) including Vulnerable Sector, will be required by the successful candidate at their own expense
- Standard first aid with CPR-C
- High Five Principles of Healthy Child Development certification is an asset

### **KEY RESPONSIBILITIES AND DUTIES:**

- Assisting with planning, implementation, and supervision of a safe and well- balanced ball hockey program
- Working with staff to plan and coordinate lesson plans
- Leading and supporting students as they participate in age-appropriate activities
- Cleaning, maintaining and ensuring proper use of facilities and equipment
- Administrative tasks such as attendance
- Participating in staff training including emergency procedures
- Other duties as assigned

## **WORKING RELATIONSHIPS:**

Internal

Daily communication with Township employees

External

Daily interaction with camp participants and guardians.

## **WORKING CONDITIONS:**

Some normal office-type environment (may be located in office or other municipal buildings). May be seated or standing for long periods (3-4 hours). Frequent and regular outdoor work in various weather conditions including hot temperatures.

May require hours beyond the normal working day as required.

*The job description reflects the primary duties and responsibilities of this position and should not be construed to describe in detail all duties and responsibilities of the job.*

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Please submit an application along with your cover letter and résumé using the Apply Now button below **by Friday, May 13th<sup>th</sup> at 5:00 PM.**

**APPLY NOW!**

Loyalist Township is an equal opportunity employer. We thank all candidates for their interest, however, only those selected for an interview will be contacted.

If you are a person with a disability and need Loyalist Township information in another format, please contact 613-386-7351, ext. 114 between 8:30 a.m. – 4:30 p.m. or e-mail [hr@loyalist.ca](mailto:hr@loyalist.ca). The Township provides support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. Candidates requiring accommodation during the recruitment process are asked to contact the Human Resources Manager at [jobs@loyalist.ca](mailto:jobs@loyalist.ca).

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will only be used for candidate selection.