



POSTING

Public Works Mechanic
Permanent, full-time

Why Choose Loyalist for Your Next Great Career Opportunity? Our team works hard to provide a safe and welcoming environment for staff and the residents we serve. We encourage learning and development and believe in a respectful, team-based workplace that is effective and welcoming. With the retirement of some very valued and experienced staff, we are in a building phase with leadership who believes in empowering the right people to get the job done right.

Loyalist Township is committed to reaching our full collective potential as an employer of choice. We offer excellent pay and benefits, including a defined benefit pension plan (OMERS) and free counselling services for staff and their families. Service to our community and each other is what we do.

Loyalist is a growing community of over 17,000 residents situated on the north shore of Lake Ontario between Greater Napanee and the City of Kingston. The Township is a blend of rural and urban areas with several smaller hamlets throughout, including an island community accessible by ferry. It is an outdoor-lovers dream, with a Great Lake on the doorstep and beautiful Canadian shield lakes and provincial parks minutes away to the north. Next door is the historic City of Kingston, which boasts a lively downtown core right on Lake Ontario, full of excellent restaurants and nightlife offerings. We are also connected to large urban centres by the 401, with the GTA two hours to the west and Ottawa two hours to the east.

What do You offer Loyalist as a Public Works Mechanic? You are a keen and positive person, who loves to work hard. You have a valid license as a Truck & Coach Technician (310T), a Certificate of Qualifications issued by Skilled Trades Ontario. You value making a difference for the public and contributing to a great team environment where you work collectively to “get the job done”. You are comfortable operating large equipment and can apply your operator and maintenance skills in areas such as winter control operations. You are a stickler for safety and believe in the value of taking the time to do it right the first time.

If this sounds like a great fit to what you are looking for, we would love to hear from you!

File No: 2022-46 Public Works Mechanic
Hours: 40 per week
Rate: \$33.53 / 35.70 depending on licenses (90% during first 3 months of probation)
Closing: May 29th, 2022, 11:59 p.m.

A detailed job description is below. Please submit your cover letter and resume using the online form by selecting the apply now button:

[**APPLY NOW!**](#)



POSITION TITLE: PUBLIC WORKS OPERATOR

DEPARTMENT: COMMUNITY & CUSTOMER SERVICES

REPORTS TO: SUPERVISOR OF PUBLIC TRANSPORTATION & FLEET

CATEGORY: PERMANENT FULL-TIME

UPDATED: MAY 2022

POSITION SUMMARY:

This position is responsible for troubleshooting and completing minor & major repair work on gas, diesel and alternative fuels powered vehicles; completing vehicle inspections and certifications; scheduling and carrying out preventative maintenance of a wide variety of Township fleet and specialized off-road vehicles.

During the winter control months, this position is part of the Public Works operation team and operates a variety of equipment and provides labour for regular roads maintenance, winter sanding and plowing operations and other departmental activities.

MINIMUM QUALIFICATIONS:

- Must hold a valid license as a Truck and Coach Technician – 310T.
- Must hold Certificate of Qualifications issued by Skilled Trades Ontario .
- Demonstrated experience in heavy-duty equipment repair.
- Good knowledge of relevant standards & legislations including Ministry of Transportation (MTO) Regulations, Highway Traffic Act and Occupational Health & Safety Act.
- Required to possess and maintain valid Class 'DZ' driver's license.
- Required to obtain and maintain satisfactory CPIC (Criminal Record Check).
- Must possess basic computer skills.

ASSET QUALIFICATIONS:

- A valid license as an Automotive Service Technician – 310S.
- A valid license as a Heavy Duty Equipment Technician – 421A.
- Certification for: First Aid CPR, WHMIS.

Level I	Level II
<ul style="list-style-type: none"> - Experience in heavy truck and equipment maintenance - Has a class "T" Truck and Coach Technician licence (310T) 	<ul style="list-style-type: none"> - Has 5-year experience in heavy truck and equipment maintenance, procedures with a minimum of two years continuous employment in certified trade - Has a class "T" Truck and Coach Technician licence (310T); and either a valid class "S" Automotive Service Technician licence (310S) or a valid Heavy Duty Equipment Technician (421A)

SPECIFIC SKILLS, ABILITIES AND KNOWLEDGE REQUIRED:

- Complete knowledge of current MTO Vehicle Inspection requirements.
- Good physical condition required to conduct inspections, traverse work sites, perform activities in confined and limited spaces, lifting of light and heavy objects, and use tools and equipment that require a high degree of manual dexterity.
- Must demonstrate knowledge of current hydraulic components, including operation and repair procedures.
- Must demonstrate a thorough knowledge of electric welding and MIG, TIG, and Stick welding and cutting procedures.
- Ability to operate different pieces of construction equipment, evaluate problems and test for proper operation on repairs.
- Must demonstrate the ability to work independently in a safe manner
- Demonstrate sound judgement and organizational ability.
- Thorough understanding of the Occupational Health and Safety Act, and workplace health and safety standards and safe working practices.
- Ability to work with minimal supervision.

DUTIES AND RESPONSIBILITIES:

Mechanic

- Responsible for the maintenance and repair of all Township vehicles and equipment and operating roads equipment for regular roads maintenance, construction, and winter plowing and sanding operations, as assigned by Supervisor.
- Maintain and repair Township vehicles and equipment to provide for their safe operation and fulfill the requirements of the applicable legislation.
- Assist in the development of preventative maintenance routines for Township vehicles and equipment to assist in extending life spans and reduce downtime in consultation with the Supervisor.
- Coordinate and perform preventative maintenance and care schedules and

procedures for all vehicles and equipment in consultation with the Supervisor.

- Advise the Supervisor on matters pertinent to the maintenance, inspection, repair and operation of equipment and vehicles.
- Maintain records and mandatory documentation required by the Ministry of Transportation of Ontario (MTO) and the Commercial Vehicle Operator Registration (CVOR).
- Complete Ministry of Transportation Mechanical Fitness inspections and repairs, including the signing of all required certificates and forms.
- Respond to various emergencies related to maintaining Township vehicles and equipment.
- Recommend and implement modifications to equipment and/or operating procedures.
- Handle all materials related to vehicle maintenance and repairs including the inventory of stock.
- Compile repair records for each piece of equipment, in an orderly fashion
- Provide technical information to drivers and operators regarding general maintenance.
- Work involves some contact with the public when outside the shop environment which requires appropriate tact to obtain co-operation and approval of action.
- Must be prepared to work overtime as required to handle emergencies or to meet deadlines.
- Determine the type of repair, time and materials required. Discuss timeframe and cost of repair with Supervisor.
- Complete repairs to vehicles and equipment as needed which may include, but is not limited to, rebuilding, replacing, or repairing vehicle parts such as engines, brakes, transmission lines, electrical assemblies, and accessories
- Handle welding and minor bodywork for vehicles.
- Repair, dismantle, inspect, rebuild, assemble, adjust, and test all gas, diesel and alternative fuel powered equipment, including, but not limited to loaders, graders, backhoe, dump trucks, steamers, pickups, chainsaws, water pumps, generators and excavators.
- Maintain clean shop, storage, and parts area.
- Ensure that equipment and tools are properly maintained and stored.
- Perform the responsibilities of the position within the legislative and regulatory standards set out in applicable Provincial and Township standards.
- Perform responsibilities of the position consistent with the operational policies of the Township.
- Participate in fleet condition assessments to determine the lifecycle of equipment and fleet.
- Order parts through authorized vendors and maintain adequate inventory in the garage.
- Participate in the training of operators in the safe handling and control of a wide variety of equipment.
- Perform other duties, as requested.

Public Works Operator

- Responsible for operating various types of equipment, including tandem dump trucks, single axle dump trucks, grader, Gradall, front-end loader, backhoe, tractor complete with motor units, salting and sanding equipment, and various other equipment.
- Responsible for providing labour for various road maintenance activities.
- This position may require extensive additional hours beyond the normal working day, particularly during the winter months.
- Must be capable of dealing with the public courteously.
- May be required to operate independently at remote locations with little supervision and direct hired equipment and Township personnel.
- Responsible to obtain from Supervisor, information and training on the methods for safe operation for each piece of equipment that is requested to be operated and be familiar with all of the safety devices and concerns of that piece of equipment, prior to operation.
- Perform regular patrols and right-of-way inspections as assigned.

WORKING CONDITION/PHYSICAL/COGNITIVE DEMANDS:

- This position is regularly exposed to conditions of dust, dirt, waste, gasoline, diesel fuel, fumes and similar factors.
- The worksite is primarily in a garage and some outside work with exposure to the elements.
- The schedule includes day and evening shifts including on-call shifts on weekends and statutory holidays.
- Good physical condition required to conduct inspections, traverse work sites, perform activities in confined and limited spaces, lifting of light and heavy objects, and use tools and equipment that require a high degree of manual dexterity.
- Must be physically fit and able to stand, climb, walk on uneven surfaces, stoop, crouch, and crawl in order to access vehicles.
- Must be able to work above the head for periods of time and in awkward positions.