



POSTING
MARINE TRAINEE – NAVIGATION STREAM
Permanent Full-time Opportunity

Why Choose Loyalist for Your Next Great Career Opportunity? The Ministry of Transportation recently procured two fully electric non-cable ferries: the Amherst Islander II and Wolfe Islander IV. These state-of-the-art vessels were designed in the Netherlands and built in Galati, Romania. Loyalist Township is thrilled to be the operator of the Amherst Islander II and looks forward to being able to operate in full electric mode once the shore-based infrastructure is complete. As we prepare for the new vessel, we are looking for new crew members to sail the three kilometers that separate beautiful Amherst Island from the mainland. The residents, businesses, and tourist of Amherst Island rely on the dedicated crew for safe passage. This hiring process will bolster the existing crew and help us to prepare for manning the new vessel.

We encourage learning and development and believe a respectful team-based workplace is an effective and healthy workplace. We offer excellent pay and benefits including an OMERS pension as well as free counselling services for staff and their families. **The Ferry Service offers opportunities for continuing education and potential to move up the ranks!** Service to our community and each other is what we do.

Loyalist is a growing community of over 18,000 residents situated on the north shore of Lake Ontario between Greater Napanee and the City of Kingston. The Township is a blend of rural and urban areas with several smaller hamlets throughout, including an island community accessible by ferry. It is an outdoor-lovers dream, with a Great Lake on the doorstep and beautiful Canadian shield lakes and provincial parks minutes away to the north. Next door is the historic City of Kingston, which boasts a lively downtown core right on Lake Ontario, full of excellent restaurants and nightlife offerings. We are also connected to large urban centres by the 401, with the GTA two hours to the west and Ottawa two hours to the east.

What You offer Loyalist as a Ferry Crew Member: You are passionate about a career on a commuter ferry and learning new skills. You are reliable, hard-working, and team oriented. You have excellent customer service skills and are energized at the thought of being part of an exciting new age in water transportation. You have good numeracy and literacy skills to support advancement.

Loyalist Township invites applications for this permanent full-time position, which is covered by the OPSEU Local 428 Collective Agreement.

File No: 2022-56 – Marine Trainee – Navigation Stream
Hours: Average 35 hours per week, variable as scheduled
Rate: \$24.95 to \$26.20 per hour, hourly premiums up to \$1.80 for additional licensing
Closing: September 15th, 2022, 11:59 P.M.

A detailed job description is below. To submit your application, click the **apply now** button:

APPLY NOW!

JOB DESCRIPTION

POSITION TITLE: MARINE TRAINEE – NAVIGATION STREAM
REPORTS TO: FERRY CAPTAIN
DEPARTMENT: COMMUNITY & CUSTOMER SERVICE
CATEGORY: PERMANENT FULL-TIME OPSEU
UPDATED: AUGUST 2022

POSITION SUMMARY:

This role is an integral part of service delivery to the residents and visitors of Loyalist Township and specifically those travelling to and from Amherst Island. The position contributes to the achievement of our Strategic Plan and is an essential part of the Crew that provides safe, comfortable, reliable, and timely transportation on the Amherst Island Ferry, while also providing excellent customer service. The Marine Trainee is a unique role that requires the incumbent to perform non-licensed functions on the Ferry, while pursuing education and training to advance to a licensed position, beginning with Mate and moving up to Captain.

Success in progressing to a Mate position and willingness and ability to achieve higher licensed positions, ie. Captain, as part of the succession plan for the Ferry operations is a condition of employment.

MINIMUM QUALIFICATIONS – EDUCATION & EXPERIENCE:

- An OSSD or equivalency is required.
- Additional secondary school studies in grade 11 or 12 math, and courses in chemistry, physics, transportation technology, technology design, are assets.
- A degree or diploma related to marine operations, transportation, mechanical trade, leadership or related field of study is an asset.
- Ability to progress toward and achieve Government of Canada Certificate of Competency as Chief Mate, Limited for a Vessel of 60 Gross Tonnage or More; with the willingness and ability to maintain and upgrade as required by Transport Canada or other regulating bodies.
- Experience working with the public and providing excellent customer service
- Certification in, and ability to maintain: CPR, first aid, acceptable criminal reference check (CPIC)
- Experience/competency operating small vessels with outboard motors is an asset
- Transport Canada approved safe boater course or Pleasure Craft Operator Card (PCOC) is an asset
- Experience with operation of life saving and fire-fighting equipment aboard a passenger vessel is an asset
- Experience with safe loading of vehicles on vessel deck is an asset
- Leadership experience is an asset

KNOWLEDGE, SKILLS & ABILITIES:

- Demonstrated numeracy and literacy skills are required, along with the ability to learn in a classroom and hands-on environment
- Good interpersonal skills with a proven ability to communicate effectively with a wide variety of individuals, both the public and co-workers, in a courteous and competent manner
- Good problem-solving skills with the ability to recognize when to elevate issues
- Knowledge of the Occupational Health & Safety Act and safety-related marine regulations, is an asset
- Excellent teamwork abilities
- Demonstrated ability to adhere to policies and procedures, and follow direction in a critical situation
- Basic computer skills, including the ability to perform basic work and training using software applications

KEY DUTIES AND RESPONSIBILITIES AS TRAINEE:

NOTE: This position is defined as a Deckhand per Transport Canada requirements and will be compensated at the Deckhand rate until fully qualified and scheduled or assigned as a Mate. Qualifications are set out by Transport Canada and include classroom exams, on-board exams, sea time etc.

- Progress in knowledge, skills, and abilities, in a timely fashion as outlined in the Mate Trainee development plan (as updated from time to time)
- Progress in ability to perform all duties on deck (formerly Deckhand and Purser) with full competency in keeping with the Mate Trainee development plan. (see job descriptions for Purser and part-time Deckhand).

Deckhand Duties and Responsibilities:

- Maintain the vessel and terminals in a clean and neat condition by:
 - Hosing and sweeping
 - Scrubbing or painting deck and superstructure
 - Replenishing supplies in passenger accommodation
 - Loading supplies
 - Storing gear
 - Disposing of garbage
- Assist the Mate in providing service to the travelling public by:
 - Maintaining a neat and tidy appearance
 - Answering inquiries from the public as an ambassador of Loyalist Township
 - Maintaining a friendly, courteous, yet efficient manner
 - Directing vehicles in and out of parking space on ferry deck
 - Maintaining safe and orderly parking and flow of vehicular traffic at terminals
 - Maintaining safe and orderly entrance and exit of pedestrian and cyclist traffic
- Under direction of the Ferry Mate, perform seamanship duties such as:
 - Handling lines on securing and casting off

- Splicing and replacing lines
- On occasion performing some of the duties of Mate for training purposes
- Under direction of the Ferry Mate, ensure safety by:
 - Testing and maintaining firefighting and lifesaving gear
 - Carrying out lifeboat and firefighting drills
 - Chipping ice from decks and railings
 - Observing operation of de-icing system and reporting any malfunction to the ship's engineers
 - Shoveling snow from decks and terminals
- Perform other general maintenance duties required such as:
 - Painting dock-side buildings
 - Assisting in construction, repair or maintenance of facilities or docks
 - Cleaning shore facilities as required

FARE COLLECTION DUTIES AND RESPONSIBILITIES (As-Assigned):

- Will work the position of Purser as assigned;
- Collecting fares and bulk tickets, selling tickets and accounting for cash and tickets received and sold, against traffic carried;
- Preparing and delivering deposits, on a regular basis;
- See Purser job description for a complete list of duties.

WORKING RELATIONSHIPS:

Internal: daily communication with Ferry crew, occasional communication with other Township employees

External: daily communication with the traveling public, Township residents, occasional communication with contractors/vendors, external seminar and course providers, external trainers and consultants

WORKING CONDITIONS:

- Frequent and regular outdoor work in various and changing weather conditions that include but is not limited to snow, rain, ice, and cold temperatures, and wind
- Ability to work shifts and respond to immediate emergency calls
- Occasionally may be required to attend training, meetings, programs, seminars, events which may take place at differently facilities, requiring travel
- Frequent moderate physical exertion and occasional heavy physical exertion

The job description reflects the primary duties and responsibilities of this position and should not be construed to describe in detail all duties and responsibilities of the job.