



JOB DESCRIPTION

POSITION TITLE:	UTILITIES LABOUR STUDENT
REPORTS TO:	UTILITIES SUPERVISOR
CATEGORY:	STUDENT – 40 HOURS/WEEK
EMPLOYMENT DATES:	MAY 08 TO SEPTEMBER 01, 2022 (16 WEEKS)
HOURLY RATE:	\$18.04 – 19.00 (depending on qualifications)

POSITION SUMMARY:

This position is an integral part of the team in the Water and Wastewater Operations in our Utilities Division. The successful incumbent will work at multiple treatment facilities to provide general building and grounds-keeping maintenance. Primary duties will be general building and grounds maintenance at multiple locations. These duties will include grass cutting, weed trimming, painting, window cleaning, floor sweeping and general maintenance of cleanliness. As assigned this position may support the Utilities Team with daily tasks and projects. Some data entry using a computer will be required. The ideal candidate will be enrolled in an Environmental or Civil Engineering or similar program.

EDUCATION SKILLS, TRAINING:

- Enrolled in a 2 to 3-year Diploma program from an accredited college or university and planning to return in the Fall of 2023.
- OIT certification in water/wastewater operations considered an asset.
- Passport to Safety Certificate, considered an asset.
- First Aid/CPR desirable.
- Good communication skills.
- Motivated, demonstrated initiative and ability to work independently with minimum direction.
- Proficiency in the use of Microsoft Office Suite of products.
- Experience operating a variety of small equipment and tools
- A valid class "G2" driver's license and a satisfactory driver's record is required.

KEY RESPONSIBILITIES AND DUTIES:

- Grounds maintenance at multiple locations including:
 - Grass cutting
 - Weed trimming
 - Painting
 - Window cleaning,
- General building maintenance at multiple locations including:
 - Floor sweeping
 - General maintenance of cleanliness

- Assisting Maintenance workers with various tasks
- Basic office work

WORKING RELATIONSHIPS:

Internal

Daily communication with Township employees

External

Occasional interaction with Township residents, contractors, and visitors

WORKING CONDITIONS:

Frequent and regular outdoor work in various and changing weather conditions that include but is not limited to rain, hot and cool temperatures, and wind.

Ability to work additional hours beyond the normal working day.

May be operating equipment for long periods (3-4 hours) without a break

Frequent moderate physical exertion and occasional heavy physical exertion, including lifting, digging, shoveling, raking and climbing ladders

Work may include locations with exposure to sensory elements including waste materials and smells.

The job description reflects the primary duties and responsibilities of this position and should not be construed to describe in detail all duties and responsibilities of the job.

Please submit an application along with your cover letter and résumé using the Apply Now button below **by Sunday, February 5th at 11:59 PM**. Interviews to be scheduled in the weeks of February 13-17th and 20th-24th.

APPLY NOW!