



COVID-19 Facility Protocols

W.J Henderson Recreation Centre - Arena rentals

Please be advised that when booking or using Loyalist Township facilities, it is the responsibility of the Permit Holder to ensure that all facility users in connection to the Agreement adhere to the following protocols:

COVID-19 Safety plan

Permit Holders are required to provide a '[COVID-19 Safety Plan](#)' document that themselves and all individuals attending the facility will be required to adhere to and must be in line with the procedures outlined in this document. Loyalist Township staff will review the document and approval will be required to proceed with the booking.

Contact tracing and screening

The Permit Holder is required to maintain a record of all who attend each booking (name & phone number) for the purpose of contact tracing (this includes all participants, coaches, team staff/volunteers, referees, and spectators). This information may be requested by the local public health unit if deemed necessary. Records must be kept for thirty (30) days by the Permit Holder.

Participants/spectators are not permitted to enter the facility until a representative of the booking organization/group over the age of eighteen (18) is present at the arena entrance to confirm screening and contact information. The representative should be checking that all individuals entering the facility are physical distancing, wearing a face covering/mask, and abiding by all other facility procedures upon entry.

The Permit Holder is responsible to ensure that everyone entering the facility has been screened for COVID-19. Any person who identifies as having any symptoms or fails the self screening tool should not enter the facility. For an up-to-date list of self-screening questions, please visit <https://covid-19.ontario.ca/self-assessment/>.

If anyone that visits the facility suspects that they have contracted COVID-19 or have come into close contact with someone that has contracted COVID-19, you shall notify the Township within twenty-four (24) hours. For more information on COVID-19 and COVID-19 Assessment Centres, visit <https://www.kflaph.ca/en/healthy-living/novel-coronavirus.aspx> or contact KFL&A Public Health at 1-800-267-7875.

COVID-19 vaccination requirements

Effective September 22nd, 2021, all persons as noted in the following two categories will be required to provide proof of full vaccination or medical exemption before entering the facility:

- A participant eighteen (18) years old or older; or,
- A spectator who is twelve (12) years old or older.

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Facility entrance

All permitted facility users will need to enter the facility using the arena entrance located at the West side of the facility. Doors will be opened fifteen (15) minutes prior to the booking to allow the Permit Holder to enter the facility. Once the Permit Holder has arrived, it will be the responsibility of the Permit Holder or a designate (18 years or older) to allow the permitted individuals to enter the facility. Doors will be locked following each booking's intake.

Once an individual exits the facility, re-entry is not permitted.

Physical distancing and face coverings/masks

Any individual who enters the facility MUST maintain a physical distance of at least two (2) metres from any other individual who is using the facility, except while engaged in sport or seated as a spectator.

For greater clarification, face coverings/masks can be removed while participants are engaged in physical activity on the ice and while taking a break on the bench. Any coach or team staff that is not engaged in sport on the ice surface, must wear a face covering/mask. Spectators may remove their masks while seated in the stands. Any participants who are on the players bench for an extended period and not engaged in sport must wear a mask.

Changing rooms/areas

Changing rooms are open with a capacity of eleven (11) per room. Signage will dictate the actual capacity. Each booking will be assigned two (2) changing rooms and are NOT to exceed the posted capacities. Participants are strongly encouraged to come to the arena with as much gear on as safely possible, to ensure that all participants are ready to participate in time for the start of the booking. Once a participant is done in the changing room, they should proceed to the bottom of the stands to free up space in the changing room. Do not wait in the hallway, lobby, or mezzanine.

A representative/coach is required to be present in each changing room prior to participants arriving. It is the responsibility of the representatives/coaches to ensure that participants are physical distancing, wearing a face covering/mask, and abiding by all other facility procedures while in the changing room.

Participants may arrive up to fifteen (15) minutes prior to their booking and must vacate the building fifteen (15) minutes after they are off the ice. No loitering and or congregating in the facility.

Showers are NOT available.

Capacities

The maximum number of participants (including goalies and any on-ice coaches) permitted in the arena area per fifty (50) minute time slot is thirty-four (34).

The maximum number of on-ice officials permitted in the arena area per fifty (minute) time slot is four (4).

The maximum number of coaches, trainers and team staff/volunteers permitted in the arena area per fifty (50) minute time slot is ten (10).

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The maximum number of individuals permitted as spectators is sixty-eight (68). They must meet the qualifications as outlined below.

Spectators

At this time, spectators are limited to two (2) individuals per participant for a total of sixty-eight (68) spectators. After assisting a participant with putting on their skates, spectators must locate in the designated areas in the stands or in front of the South exits beside the player benches. Spectators must vacate the facility immediately following the booking, unless they are assisting a participant with removing their skates. No loitering and or congregating in the facility including in any lobby areas.

Food and beverage

No outside food and beverage will be permitted in the facility, with the exception of water for participants. Participants are encouraged to bring a filled water bottle for individual use. The water bottle filling station is available upon entry to the arena.

Parking lot

The parking lot is considered part of the facility and all regulations regarding physical distancing and gathering limits apply. All facility users must ensure that the guidelines and regulations from the Municipal, Provincial and Federal governments along with the local Public Health Unit are practiced.

Flow of traffic

It is imperative that all guests of the facility refrain from loitering or congregating and adhere to the time limits for entry and exit. These rules are in place to ensure that everyone is provided the opportunity to maintain physical distancing, as well as to allow for Township staff to clean and disinfect all high touch points during and between bookings.

Assumption of risk

The novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19, like many other viruses, is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, Federal, Provincial and Municipal Governments and Health Agencies continue to recommend the practice of physical distancing and the use of face coverings/masks.

While Loyalist Township has put in place preventative measures to reduce the spread of COVID-19, the Township cannot guarantee that you and/or your child(ren) will not become infected with COVID-19, or any other virus. Further, attending programs or facilities in Loyalist Township could increase your risk and your child(ren)'s risk of contracting COVID-19, or any other virus.

Loyalist Township has a zero-tolerance policy regarding the harassment and disrespect of staff. Individuals who are behaving inappropriately will be asked to leave the facility and may be issued a no trespass notice.

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