

**Township Use Only**

☐ Approved Initials: _____
☐ Requested additional information
Date: _____

Application for Lottery Licence Eligibility

Date of Application	Full Organization Name	
Mailing Address		
E-mail Address	Website Address	Organization Telephone Number

1. The following pre-requisites are mandatory to be considered eligible for a lottery licence:

Has the organization been in existence for at least one (1) year?

☐ No ☐ Yes

Does the organization have a place of business in Ontario and can demonstrate that it is established to provide charitable services in Ontario and use proceeds for objects or purposes which benefit Ontario residents

☐ No ☐ Yes

2. Which of the four charitable classifications do the primary purposes of the organization relate to:

☐ 1 - Relief of Poverty ☐ 2 - The advancement of education ☐ 3 - The advancement of religion

☐ 4 - Any other charitable purposes beneficial to the community (choose one or more from below):

☐ culture and the arts ☐ health and welfare ☐ amateur sports organization ☐ enhancement of youth

☐ enhancement of public safety ☐ community service organizations (Legion, Rotary, Lions, etc)

3. Is the Applicant incorporated as a non-profit organization in the Province of Ontario?

☐ No ☐ Yes Incorporation # _____

4. Is the Applicant registered with Canada Customs and Revenue Agency as a charitable organization?

☐ No ☐ Yes Registration # _____

5. How long has the organization been in existence? _____

6. How many persons comprise the bona fide memberships? _____

Describe the requirements that a person must meet in order to become a bona fide member of the Organization:

Names of bona fide members who will conduct one or more of the lottery events:

_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Name of Signing Officers

Name: _____ Title: _____ Email Address: _____

Signature of Signing Officer: _____ Daytime Telephone Number: _____

Date: _____

Name: _____ Title: _____ Email Address: _____

Signature of Signing Officer: _____ Daytime Telephone Number: _____

Date: _____

8. Describe the organization's aims and objectives:

9. Indicate the specific purpose(s) to which the lottery proceeds will be applicable. (Please be very specific)

10. Is the organization currently licensed by any other municipality in Ontario

If yes, which municipality? _____

If yes, what type of lottery? _____

☐ No

☐ Yes

11. Has the organization ever had a licence revoked, suspended or refused?

If yes, which municipality? _____

☐ No

☐ Yes

12. General and Trust Account Information:

(A **trust** account will be required at the time of application)

General Account:

Name of Financial Institution: _____

Address of Financial Institution: _____

Account #: _____

Trust Account:

Name of Financial Institution: _____

Address of Financial Institution: _____

Account #: _____

13. Please provide the following documents so the eligibility of the organization can be reviewed:

- ☐ Articles of Incorporation (letters Patent) / Constitution and By-laws
- ☐ Notification of Charitable Registration (Canada Customs and Revenue Agency), if applicable
- ☐ Financial Statement for Previous Fiscal Year
- ☐ The most recent Registered Charity Information Return & Public Information Return, as submitted to Canada Customs and Revenue Agency (if applicable)
- ☐ Detailed outline of all programs/services provided in the previous year and specific costs incurred in delivery
- ☐ The current operating budget
- ☐ The current listing of the Board of Directors with contact information (address, phone and email) and the expiry date of each person's term of office (if applicable)
- ☐ If this is for a Youth Sports Group – how many members, names and ages of all children
- ☐ Any other information that will assist in determining the charitable nature of the objects and purposes (This could include the annual report, correspondence relating to its charitable number for income tax purposes, confirmation that it meets the reporting requirements of the Charities Accounting Act)